



## ***Nevada Network Against Domestic Violence***

### **JOB ANNOUNCEMENT**

**POSITION AVAILABLE:** Communication Coordinator

**SUMMARY OF POSITION:** Under the direction of the Executive Director, the Communication Coordinator will coordinate the communications, resource development/fundraising and policy work of NNADV. Responsibilities include: media relations; implementing the annual development plan; analyzing policy proposals; and, supervising the Policy Specialist and Communications Specialist.

**QUALIFICATIONS:** MA degree in Communications, Marketing or related field and 4 years work/volunteer experience or 8 years equivalent work/volunteer experience. Media and resource development experience required. Experience working in domestic violence programs preferred. Applicant must have reliable transportation and be willing to use for work related purposes. EOE.

**SALARY/HOURS:** Full-time, 40 hrs a week. 9-5 p.m., M-F  
\$45,000 to \$50,000.00 per year to start DOE.

**CLOSING DATE:** Applications must be received by noon on Friday, December 4, 2015. A one-page statement of interest must be included with resume in order to be considered. Position open January 1, 2016.

**FOR MORE INFORMATION:** Contact Sue at 775-828-1115, ext. 11; e-mail your cover letter and resume to [suem@nnadv.org](mailto:suem@nnadv.org), or fax to 775-828-9911.

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