



Nevada Network Against Domestic Violence

JOB ANNOUNCEMENT

POSITION AVAILABLE: Communication Coordinator

SUMMARY OF POSITION: Under the direction of the Executive Director, the Communication Coordinator will coordinate the communications, development/fundraising and grant writing work of NNADV. Responsibilities include: media relations; website development; social media strategies; implementing the annual development plan; and, supervising the Communications Specialist.

QUALIFICATIONS: MA degree in Communications, Marketing or related field and 4 years work/volunteer experience or 8 years equivalent work/volunteer experience. Media and resource development experience required. Experience working in domestic violence programs preferred. Applicant must have reliable transportation and be willing to use for work related purposes. EOE.

SALARY/HOURS: Full-time, 40 hrs a week. 9-5 p.m., M-F
\$45,000 to \$50,000.00 per year to start DOE.

CLOSING DATE: Applications must be received by noon on Friday, August 4, 2016. A one-page statement of interest must be included with resume in order to be considered. Position open September 1, 2016.

LOCATION: Las Vegas, NV

FOR MORE INFORMATION: Contact 775-828-1115; e-mail your cover letter and resume to suem@nnadv.org, or fax to 775-828-9911.

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