
**DOMESTIC
VIOLENCE
CERTIFICATE OF
ACHIEVEMENT**

**GENERAL
ADVOCACY
ISSUES**

Overview of Requirements

OVERVIEW OF REQUIREMENTS

Certificates for *Domestic Violence: General Advocacy Issues* will be granted upon completion of study, observation, and response submissions equivalent to **100 credits** (roughly 40 hours of work). The Certificate of Achievement is earned through the completion of five separate independent-study modules which are worth 20 credits each and are described below.

Curricular requirements have been designed to allow participants maximum flexibility in their course of study, while guaranteeing core competencies in topic and experience. Credits have been calculated at approximately 1 credit per 20 pages of reading or 30 minutes of video observation and response. Classroom Study and Experiential Learning are credited at 20 credits for 8 hours of learning.

Credits are achieved in the following topical proportions:

Module 1: What Came Before Us *20 Credits Required for Completion*
(Books, Articles, Videos, and Workbook Responses)

Feminism, Oppression, and the Social Roots of Violence (Minimum of 4 Credits)
History of Advocacy and the Domestic Violence Movement (Minimum of 4 Credits)
Dynamics of Domestic Violence (Minimum of 8 Credits)

Module 2: The Road Before Us *20 Credits Required for Completion*
(Books, Articles, Videos, and Workbook Responses)

Crisis Intervention & Safety Planning (Minimum of 8 Credits)
Ethics, Confidentiality, & Empowerment Theory (Minimum of 4 Credits)
Cultural Competency & Specific Populations (Minimum of 6 Credits)

Module 3: Bridges & Barriers *20 Credits Required for Completion*
(Books, Articles, Videos, and Workbook Responses)

Participants must select two categories below to “specialize” in, reading and viewing appropriate texts from these Bibliographic Categories to earn 20 credits (no fewer than 8 credits in each of their two specialties).

- Batterer’s Intervention
- Dating Violence
- DV and Healthcare
- DV and Mental Health
- Elder Abuse
- Post Traumatic Stress Disorder
- Criminal Justice
- DV and Children
- DV and Substance Abuse
- Economic Justice & Welfare Reform
- Legal Advocacy

Module 4: Making It Real**8 Hours (20 Credits) Required for Completion**

(Experiential Study—Observation/Participation in activities and/or systems central to a victim's experience)

Participants are encouraged to gather experiential/observational credits in any (or any combination) of the following activities¹:

- Observation of Family Court, DV Cases
- Observation of Criminal Court, DV Cases
- Observation of a DV Support Group
- Observation of a Shelter In-Take
- Observation of a TPO Application and/or a TPO Hearing
- Supervised Crisis Line Activity
- Supervised Peer Counseling Activity

Module 5: In the Classroom**8 Hours (20 Credits) Required for Completion**

(Classroom Study—an opportunity to learn in a dynamic, reciprocal setting)

Participants are encouraged to gather classroom study credits in any (or any combination) of the following activities²:

- NNADV's Regional Trainings
- Your Local Community's DV Program Staff/Volunteer Training
- Approved Community Training Opportunities

¹Participants should obtain **ADVANCE** permission from appropriate staff, volunteers, and/or victims to observe and participate in these activities.

²Participants are invited to submit training promotional materials, two weeks prior to the training, to NNADV's Advocate Certificate Coordinator for consideration and approval.

VERIFICATION OF STUDY

Following registration in the Domestic Violence Certificate of Achievement Program, a set of Student Workbooks will be mailed to the new participant. These workbooks ask participants to keep a journal-like record of their progress, and of their own critical thinking about the texts and experiences they have been engaged in. Though you are welcome to use these hardcopy Workbooks, students who prefer word-processing to handwriting are encouraged to request the Workbooks be sent to them via email—please call the Advocate Certificate Coordinator at 775-828-1115.

Certificate Candidates will be asked to use:

- 1) The Requirement Worksheets on pages 6 through 13 of this Overview of Requirements booklet to list the texts, experiential elements, and training they wish to apply toward each module, and ultimately toward the Domestic Violence Certificate of Achievement.
- 2) The Student Workbook pages which document your responses to the texts, trainings, and experiences you've engaged in.

TEXTUAL and EXPERIENTIAL STUDY (Courses 1, 2, 3, and 4) should be documented on the Requirement Worksheets and in the Participant Workbook. Heuristic questions have been written to help participants think critically about the text and/or event, and to reflect on how this information effects their work/future work with clients.

CLASSROOM STUDY (Course 5) should be documented on the Requirement Worksheets, by a signed copy of the certificate given at the end of training(s), as well as appropriate entry/entries in the Student Workbook.

CERTIFICATE REQUEST

Participants should submit the following to NNADV's Advocate Certificate Coordinator **at the completion of each module** (these materials will then be forwarded to the Certificate of Achievement Review Committee for verification of the student's completion):

- 1) the completed **Requirement Worksheets** for the completed module;
- 2) the **Participant Workbook** for the completed module, with entries for text, course, or observation for which you are requesting credits (remember to keep your original and just send copies); and
- 3) any **Certificates** that verify your participation in approved Training and/or Classroom Study (applicable for modules 4 and 5).

Incomplete materials (missing documents or sufficient credits) will be returned to the participant as soon as possible, with specific directions for completion. Participants with complete Certificate of Achievement materials can expect a Certificate of Module Completion and a cover letter addressing their accomplishment within 6 weeks of submitting all materials.

Participants who complete all five Modules (100 credits) will receive their final **Domestic Violence Certificate of Achievement** within 4 weeks following their receipt of the Certificate of Module Completion for module 5.

Materials should be submitted to:

Certificate of Achievement Review Committee
c/o NNADV's Advocate Certificate Coordinator
Nevada Network Against Domestic Violence
220 S. Rock Blvd., Suite 7
Reno NV 89502

Questions about the status of your Certificate are welcome, please contact NNADV's Advocate Certificate Coordinator:

(800) 230-1955 (Statewide)
(775) 828-1115 (Reno, Sparks & Carson City)

REQUIREMENT WORKSHEET
WHAT CAME BEFORE US

Feminism, Oppression, Social Roots of Violence

4 Credits Required

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

History of Advocacy & the DV Movement

4 Credits Required

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Dynamics of Domestic Violence

8 Credits Required

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

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Title of Text/Video: _____

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Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

TOTAL CREDITS: _____ (Must Equal 20)

REQUIREMENT WORKSHEET
THE ROAD BEFORE US

Crisis Intervention & Safety Planning

8 Credits Required

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

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Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Ethics, Confidentiality & Empowerment Theory

4 Credits Required

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Cultural Competency & Specific Populations

6 Credits Required

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

TOTAL CREDITS: _____

(Must Equal 20)

REQUIREMENT WORKSHEET
BRIDGES & BARRIERS

TOPIC 1: _____ **8 Credits Required**

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

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Title of Text/Video: _____

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Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

TOPIC 2: _____ **8 Credits Required**

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

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Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

Title of Text/Video: _____

Pages: _____ Credits: _____

TOTAL CREDITS: _____ **(Must Equal 20)**

REQUIREMENT WORKSHEET
MAKING IT REAL

8 Hours (20 Credits) Required for Completion

Description of Activity or Observation: _____

Number of Hours: _____

Description of Activity or Observation: _____

Number of Hours: _____

Description of Activity or Observation: _____

Number of Hours: _____

Description of Activity or Observation: _____

Number of Hours: _____

TOTAL HOURS: _____ (*Must Equal 8*)

REQUIREMENT WORKSHEET IN THE CLASSROOM

8 Hours (20 Credits) Required for Completion

Title of Training: _____

Number of Hours: _____

Title of Training: _____

Number of Hours: _____

Title of Training: _____

Number of Hours: _____

Title of Training: _____

Number of Hours: _____

TOTAL HOURS: _____ (*Must Equal 8*)

Course Evaluation Form

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Name (optional): _____

Profession (optional): _____

Please rate the professionalism/user-friendliness of the Domestic Violence Certificate of Achievement Program materials (i.e., were they easy to read and understand?)—1 being not at all and 10 being extremely:

Overview of Requirements	1	2	3	4	5	6	7	8	9	10
Participant Workbook	1	2	3	4	5	6	7	8	9	10
Annotated Bibliography	1	2	3	4	5	6	7	8	9	10

Topics/resources you'd like to see added to the Program: _____

Do you anticipate any change in your activities, planning, or opinion as a result of completing this program? Yes _____ No _____

Please explain: _____

Are there improvements in our delivery of assistance you can suggest for the future? _____

Additional comments, suggestions, etc.: _____

Please return completed surveys to:
NNADV's Advocate Certificate Coordinator
Nevada Network Against Domestic Violence
220 S. Rock Blvd., Suite 7
Reno NV 89502