



Nevada Network Against Domestic Violence

Greetings!

Here is NNADV's Domestic Violence Awareness Month Packet of events for October 2009. If you are planning on hosting an event please complete the calendar on page 2 and return it to me, so that I may make a statewide calendar of domestic violence awareness events happening throughout October. We will then publish a listing of these events in NNADV's quarterly newsletter, the *Network News*. The calendar may be returned to me via fax at (775) 828-9911, or you may e-mail me the details of your project at NinaE@nnadv.org.

If you have any questions, or if you would like further information or assistance with any of the enclosed forms, please don't hesitate to contact me at the Network at (775) 828-1115 (Reno, Sparks, and Carson City) or (800) 230-1955 (statewide). Thank you, and good luck!

Best Wishes,

Nina Edgemon
Program Assistant-Education & Outreach
Nevada Network Against Domestic Violence

Domestic Violence Awareness Month

October 2009

The Nevada Network Against Domestic Violence is compiling a list of **Domestic Violence Awareness Month** events planned for October 2009. This calendar will be distributed to sister programs and will be sent to the media. Please let us know about the events in which your organization is participating or planning. Please print clearly and attach additional sheets if necessary. For more information call **Nina** at (775) 828-1115, or email ninae@nnadv.org. Thank you for your participation and effort!

Please fill out and fax this calendar to NNADV, Attn: Nina fax (775) 828-9911 by September 11, 2009

Name of individual completing worksheet: _____

Organization: _____

Address: _____

Phone: _____ Fax: _____

Number of faxed pages: _____ E-mail: _____

Date, Time, Address & City of Event	Name & Description of Event	Sponsoring Organization	Contact Name & Number
<p style="text-align: center;">EXAMPLE</p> <p>Oct. 1, 7:00-9:00 pm; Town Hall – 1 Oak St., City, NV</p>	<p style="text-align: center;">EXAMPLE</p> <p>Candlelight Vigil</p>	<p style="text-align: center;">EXAMPLE</p> <p>A Safe Place</p>	<p style="text-align: center;">EXAMPLE</p> <p>Jane Doe, Community Relations 775-333- 2211</p>

The Nevada Network Against Domestic Violence would like to encourage all the Domestic Violence programs in Nevada to participate in Domestic Violence Awareness Month (DVAM) during October 2009. This is a time for us to unite and celebrate all the abused women who have ended the cycle of violence in their lives and the lives of their children. It is also a time to mourn the loss of those women and children who have died needlessly at the hands of a partner or spouse. This is your opportunity to raise awareness and educate your community on the effects of violence against women. Take the time to plan Domestic Violence Awareness Month activities and involve your community in our joint efforts to end Domestic Violence.

Domestic Violence Awareness Month evolved from the first National Day of Unity, observed in 1981. The intent was to connect women and men across the nation who were working to end violence against women. The Day of Unity soon became a week with activities being conducted at the local, state, and national levels. These activities were as varied and diverse as the programs sponsoring them. In October 1987, the first Domestic Violence Awareness Month was held, and in October of 1989, the first Domestic Violence Awareness Month commemorative legislation was passed by the U.S. Congress. Such legislation has passed every year since.

When planning your community outreach event(s) for Domestic Violence Awareness Month, consider the following tips:

- ❖ Plan as far ahead as possible, involving formerly battered women and shelter residents as much as possible in the planning process, and in visible leadership roles at your events. Be sure your planning, publicity, and events reflect the diversity of the community you serve.
- ❖ Purple is the theme color for Domestic Violence Awareness Month.
- ❖ Use the media as much as possible and enlist as many community organizations as you can. Let this moment become part of your evolving history.

Enclosed in this packet is a worksheet for you to complete in order to inform NNADV of your scheduled activities for Domestic Violence Awareness Month 2009. Please include the date, time, address, and city, as well as the name, description, sponsoring organization, and contact information for each of your scheduled activities. Please complete the calendar and fax or mail it back to NNADV by **September 11, 2009**, so that we may create a statewide Domestic Violence Awareness Month calendar of scheduled events. For those programs that have never participated in Domestic Violence Awareness Month we have included in this packet DVAM activities for your consideration, or you can create your own. Good luck!

Proclamation and Media Instructions

Proclamation

We have included in this packet a sample letter requesting a Proclamation for your City Official(s) to recognize October as “Domestic Violence Awareness Month.” The sample letter may be modified for your use and requests the support of your city official(s) by encouraging citizen participation in Domestic Violence Awareness Month. Also included in the packet is a sample Proclamation which you can personalize to fit your city, city official, and domestic violence program.

Media Release

Sample press releases have been enclosed in this packet to assist you with the publicity of Domestic Violence Awareness Month and your program’s planned events. A press release is an excellent way to call your community’s attention to Domestic Violence Awareness Month, and to gain community support and involvement. The press can be used in your efforts to educate the public about domestic violence and to inform battered women about available resources in your community. Personalize the Media Release for your specific event and community. Add information about your Program and print the Media Release on your program’s letterhead.

Proclamation Request Instructions

1. Plan to send the Proclamation Request 4-6 weeks beforehand
2. Send the Proclamation Request on your Program's letterhead
3. Individualize the Request to fit your local official, and the event that your program will be sponsoring.

Proclamation Instructions

1. The Proclamation we have enclosed is a sample. You may individualize it to fit your community or you can create your own.
2. Initial contact in September may be needed to assure appropriate protocol for requesting a Proclamation and engaging the media in the official signing of the Proclamation.

Media Release Instructions

1. Send your Media Release on your Program's letterhead.
2. Be sure to include your Program's media contact person on the Press Release.
3. The included Sample Media Release gives an example of how to publicize an event. You may modify and use the format of the sample to publicize your event(s) for Domestic Violence Awareness Month, or you can create your own Media Release.

SAMPLE LETTER REQUESTING A PROCLAMATION
(Sent 4-6 weeks beforehand)

Date, 2009

The Honorable **(Name)**
(Title)
(Street Address)
(City, State, Zip)

Dear **(Name)**:

SUBJECT: DOMESTIC VIOLENCE AWARENESS MONTH 2009

The month of October has been designated by the U.S. Government as Domestic Violence Awareness Month. During this month, **(Program Name)** is planning a series of events to educate citizens about domestic violence, to honor fallen victims, and to encourage both batterers and battered women to seek the help they need.

We would be honored if you could sponsor an official proclamation to recognize the month of October as Domestic Violence Awareness Month in **(City)**. Such a proclamation will emphasize your commitment to this important cause, and recognize the efforts of those who work to end violence in our homes every month of the year. Please feel free to call me if you would like more information, statistics, or facts about domestic violence.

(Program Name), in conjunction with the Nevada Network Against Domestic Violence and battered women's programs/shelters across Nevada, is sponsoring **(Event)** on **(Day and Date)** at **(Time)** at **(Location)**. We invite you to attend **(Event)** and we would be very pleased if you would present your proclamation at that time. If you are unable to attend, we would like to read your proclamation to our supporters.

Thank you for your consideration of this request. We appreciate your support of our efforts to end violence against women.

Sincerely,

Program Representative/Contact Person
Title
Domestic Violence Program Name

SAMPLE*SAMPLE***SAMPLE*****

**A Proclamation
by the
Governor of the State of Nevada**

Whereas:

Violence against women and children continues to become more prevalent as a social problem due to the imbalance of power due to gender and age.

Whereas:

The problems of domestic violence are not confined to any group or groups of people but cross all economic, racial, affectional preference, and societal barriers; and supported by societal indifference.

Whereas:

The crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse.

Whereas:

The impact of domestic violence is wide ranging, directly affecting women and children and society as a whole.

Whereas:

It is battered women themselves that have been in the forefront of efforts to bring peace and equality to the home.

Now, Therefore:

I, Jim Gibbons, Governor of the State of Nevada, do hereby proclaim the month of October 2007, as

Domestic Violence Awareness Month

I urge all citizens to actively participate in the scheduled activities and programs working toward the elimination of personal and institutional violence against women.

SAMPLE MEDIA RELEASE

(Program Letterhead)

FOR IMMEDIATE RELEASE

Date:

Contact Person:

Phone Number:

MEDIA ADVISORY

On **(Date of Event)** an **(Event)** to remember women who have suffered from domestic abuse and to celebrate those who have survived and made new lives for themselves will take place at **(Time and Location of Event)**. The event is being sponsored by **(Program Name)**, a shelter/program for battered women and their children and will include formerly battered women speaking out about their experiences.

This event is part of a month-long campaign of activities observing Domestic Violence Awareness Month. Across the country formerly battered women and battered women's programs are planning events to draw attention to the reality of violence in the home and to the work that is being done to end violence against women.

Every 15 seconds a woman is physically abused in the United States according to the Family Violence Prevention Fund. Children in these homes suffer the psychological anguish of witnessing abuse and often experience abuse themselves. In **(City, Mayor's Name)** has proclaimed October as Domestic Violence Awareness Month and encourages citizens participation in the month's activities. Domestic Violence Programs throughout the state of Nevada are planning a number of events commemorating Domestic Violence Awareness Month; and **(Program Name)** is also planning a number of activities in addition to the **(Event)**. For additional information please call **(Contact Person)** at **(Phone Number)**.

DOMESTIC VIOLENCE PROGRAM

12345 Main Street
Any City, ST 12345
Phone 123-456-7890
Fax 123-456-7890

Media Release

Contact: (Person's Name)
Phone: (123) 456-7890

FOR IMMEDIATE RELEASE
9 AM PST, (DATE), 2009

DOMESTIC VIOLENCE AWARENESS MONTH - 2009

(Program Name), a shelter/program for battered women and their children, will be holding a (Event) to remember women who have suffered from domestic abuse and to celebrate those who have survived and made new lives for themselves.

(Event) will be held (Date, Time, and Location). This event is part of a series of activities observing Domestic Violence Awareness Month in October. Across the country formerly battered women and battered women's programs are planning events to draw attention to the reality of violence in the home and to the work that is being done to end violence against women.

In (City, Mayor/City Official's Name) has proclaimed October as Domestic Violence Awareness Month and encourages citizens to participate in the month's activities. Domestic Violence Programs throughout the state of Nevada are planning a number of activities commemorating Domestic Violence Awareness Month. (Program Name) will also host other events throughout the month of October, in addition to the (Event). For additional information, please call (Contact Person) at (Phone Number).

Purple Ribbon Campaign



Domestic Violence Awareness Month 2009

The Purple Ribbon Installation was organized by the Women's Resource Center in Wakefield, Rhode Island where they wrapped a three-foot wide purple ribbon around the building. The ribbon was topped by a bow over the porch. "Our objective was to get passersby to look, stop and inquire, why? To keep the issue of domestic violence before the public eye."

This is just one example of how the Purple Ribbon Campaign has been used to publicize Domestic Violence Awareness Month in a community.

Distribute Purple Ribbons when making contacts in your community, in remembrance of battered women. The purple ribbon symbolizes life and freedom for those women no longer living with violence. Advertise ribbon distribution in your local newspaper with articles about domestic violence. Distribute ribbons to volunteers, law enforcement officers, emergency room personnel, judges and local politicians. Explain to them the meaning and the purpose of Domestic Violence Awareness Month and the Purple Ribbon.

Instructions:

If you have chosen the Purple Ribbon Campaign for your Domestic Violence Awareness Month activity, here are some easy to follow instructions on how to use the materials that we have provided.

- 1. The enclosed templates are copy ready. Choose a heavy weight paper to copy them yourself or you can take them to a professional copier. The whole sheet can be run through a copier and then just cut along the dotted lines.*
- 2. Purple ribbon can be purchased (or you may want to request a donation) from any fabric store (approximately 6 inches per ribbon), along with the tiny gold safety pins needed for attaching the ribbons.*
- 3. Attach the purple ribbons to your printed paper backing and distribute!*
- 4. The Purple Ribbon Campaign can be used in conjunction with other planned Domestic Violence Awareness Month activities such as Candlelight Vigils, the Silent Witness Display, etc. Ribbons can also be handed out individually to contacts you make in your community, to your law makers, law enforcement and anyone else who will commit to wearing it throughout the month.*



Domestic Violence Awareness Month

2009

(Attach Ribbon Here)

Please wear your ribbon each day
in October, without fail,
until it is tattered and frayed.
By wearing this ribbon,
you are telling your family, friends,
and community that...

**TOGETHERWE CAN STOP
DOMESTIC VIOLENCE**

NATIONAL DOMESTIC
VIOLENCE HOTLINE
1-800-799-7233
1-800-787-3244 (TDD)
Se habla Español

Sponsored by:
The Nevada Network Against Domestic Violence

Domestic Violence Awareness Month

2009

(Attach Ribbon Here)

Please wear your ribbon each day
in October, without fail,
until it is tattered and frayed.
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**TOGETHERWE CAN STOP
DOMESTIC VIOLENCE**

NATIONAL DOMESTIC
VIOLENCE HOTLINE
1-800-799-7233
1-800-787-3244 (TDD)
Se habla Español

Sponsored by:
The Nevada Network Against Domestic Violence



Candlelight Vigil

Domestic Violence Awareness Month

October 2009

Instructions:

1. Choose a date, time, and location for this event, contact your local lawmaker/official, and ask if they could read the Domestic Violence Awareness Month Proclamation during the Candlelight Vigil.
2. Contact and arrange for guest speakers, children's choirs, etc. for the event.
3. Design, print, and distribute flyers. (Enclosed in this packet is a sample flyer; if you would like assistance in personalizing this flyer for your program's event, please contact Nina at the Network (775) 828-1115 or NinaE@nnadv.org)
4. Send out a media release with date, time, location, and contact person, describing the event.
5. Contact your local merchants for donations of candles.
6. Use this event to educate your community about the devastating effects of domestic violence on children and families.

Join Us For a Celebration

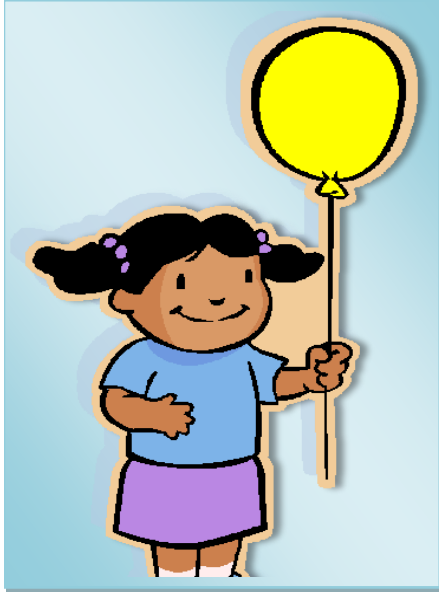
In honor of Domestic Violence Awareness Month October 2009, (Program Name) will be hosting a candlelight vigil in celebration of those women and children who have escaped lives dominated by violence in the home? Join us in remembering victims of domestic violence who have lost their lives, and commemorating those who are still suffering.



Did you know...?

- Nearly 5.3 million intimate partner victimizations occur each year among U.S. women ages 18 and older. This violence results in nearly 2 million injuries and nearly 1,300 deaths ([CDC 2003](#)).
- Nearly 25% of women have been raped and/or physically assaulted by an intimate partner at some point in their lives, and more than 40% of the women who experience partner rapes and physical assaults sustain a physical injury (Tjaden and Thoennes 2000).
- Estimates indicate more than 1 million women and 371,000 men are stalked by intimate partners each year (Tjaden and Thoennes 2000).

Please join us in our efforts to stop the violence!
Date
Time
Location
Contact Name & Number



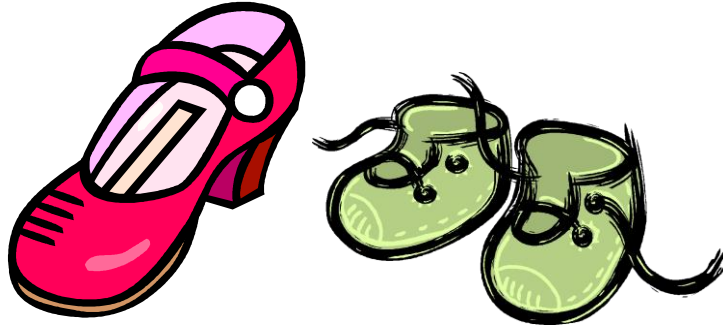
Balloon Release

The Balloon Release is a visual reminder that women are abused and murdered by their domestic partners. This event will serve to heighten public awareness in your community while remembering those who still suffer and memorializing those who have lost their lives. There is also the feeling of hope, which in the release of the balloon reminds us that we may be free of domestic violence both in our individual lives as well as in our communities.

- When choosing balloon colors, remember that black balloons will have a dramatic visual effect on your participants and the news media. You may also want to use colors that represent the emotions associated with victimization or those colors associated with hope. Check your local yellow pages under “balloons” and contact a few companies for prices. Explain your project and do not hesitate to ask for a discount or donation.
- Locations to hold your Balloon Release may include Courthouses, local parks, schools, libraries or local community colleges. Keep in mind the site you choose should be large enough to accommodate a sizable crowd, as well as be easily accessible to the public and those with disabilities.
- Plan to have speaker at your event. Remember that this is an opportunity to educate, as well as to memorialize and offer hope and resources to participants. You may also want to contact your local school or church choir to perform during the release of the balloons (this is a great way to gain greater community participation).
- Inform your elected officials and invite them to participate. Or better yet, invite them to submit a statement of support for your cause and event (remember to notify 4-6 weeks before the scheduled event.)
- Send press release (s) to you local media outlets (i.e. newspapers, radio and television stations) informing them of your event. Be sure to give them at least 2 weeks’ notice.

TIP: Recognizing that Balloon Releases are bad for the environment, some alternatives may to plant flowers of the different colors, or to tie the balloons down to the ground in groups or as a canopy.

In Their Shoes ...



This is a visual display to symbolize all the women and children in your community who have sought help over a certain time period. You define the time—for example, your display might reflect the number of individuals that sought services since the beginning of the year, or services sought over the past 6 months.

Instructions:

1. Identify the location for your display, perhaps a local park, or you could set up the display at another community awareness event, such as a candlelight vigil.
2. Define your time period for the women and children you are going to represent, and how they are going to be identified (i.e., police reports filed, women and children that have moved into shelters, TPOs awarded, etc.)
3. Collect enough pairs of women and children's shoes to represent all of the women and children you have identified.
4. Line up all of the pairs of shoes at your location and post a description of what they represent and/or have a speaker at explain what they symbolize. (Included in this packet is an example flyer that could accompany this display.)



In Their Shoes...

This display of shoes is in honor of all the women and children who have sought help over a defined time period. For each pair of shoes displayed, a woman and her children took the first step to end the violence in their lives (by requesting a TPO, moving into a shelter, etc.). These women and children are now safe, living violence-free and happy lives.



Tree Planting Memorial

Planting a tree in your local park, at your program's office, or at the shelter is a great way to memorialize those who have lost their lives due to domestic violence, as well as to celebrate the continuing growth of those who have begun new lives free of violence.

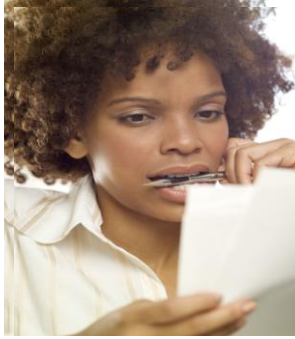
A tree planting ceremony is also a great way to involve your community and community leaders in your domestic violence awareness campaign. A tree planted in a public place will serve as a constant reminder long after the planting ceremony of the devastating effects that domestic violence has on us as individuals and as a community.

Planting a tree at the shelter can serve as a living symbol of the healing in the lives of those who have escaped the violence. The ceremony itself can be a powerful tool in explaining the process of growth that woman and children go through when leaving violent households.



Community Event Instructions

1. Choose a location in your community to plant your tree(s). Keep in mind that accessibility should be a priority when seeking a location.
2. If you are planning to use a park in the area, contact your local park service or city park official for permission to plant. If you cannot obtain permission to plant tree(s) in your local park, other suitable locations could include your program's office/shelter, or a local church or school.
3. Contact a nursery in the area, explain the event and its purpose, and ask for a donation or reduction in price for the tree(s).
4. Set a date and time for your planting ceremony and contact the media 4 - 6 weeks beforehand to alert them of your event. (See enclosed Media Instructions.)
5. Contact your local city officials (also 4 - 6 weeks beforehand) and invite them to attend and possibly participate. Participation could include reading a proclamation or statement in support of Domestic Violence Awareness Month.
6. Use this time to educate your community members of the impact that domestic violence has on us all. Plan speakers; and if you are memorializing specific individuals from your area, try to contact and invite family members. This event could also be done in conjunction with a Balloon Release to create an even more powerful effect on your audience.
7. Don't forget to attach a purple ribbon to your tree(s)!



Survivor's Journal

This will be a journal including poems, short stories, drawings, paintings, photographs, etc. anything a domestic violence survivor wants to contribute. Selling the Survivor's Journal can also be a great way for your organization to make some money.

Instructions:

1. Make a flyer to be posted in places such as shelters, domestic violence, prevention organizations, TPO offices, etc., asking for contributions to be included in your Survivor's Journal (included in this packet is a sample flyer).
2. Allow a few months for contributions to be collected and organized in the order that you want to appear in your journal.
3. Have the journal produced work out an agreement with a local printing company to get their services donated or at a reduced price.
4. Set up a display and sell the journals for a profit to help fund a project in your organization.

Domestic Violence Survivors

Do you have a poem, short story, photograph, drawing, or anything else about your experience with domestic violence that you would like to share? The (your organization's name) is putting together a Survivor's Journal and needs your contribution. This is your opportunity to share your experience with others and help the cause at the same time. Any proceeds from this journal are going to benefit the fight against domestic violence. If you would like to contribute to the Survivor's Journal please contact (person's name) at (organization's name) by (deadline) or mail your contribution to the address below. We will keep all submissions confidential.

Contact person's name

Organization

Street Address

City, State Zip

Phone number



The Silent Witness Exhibit

The Silent Witness Exhibit is traveling memorial honoring the 19 Nevada women who were murdered by their intimate male partners during 1995. The exhibit includes 19 life-size wooden female silhouettes (“witnesses”) that are painted red and bear the name and story of a murdered woman. A 20th witness represents the uncounted women whose deaths were unreported or unacknowledged.

In 1999, the Pyramid Lake Tribe’s Women’s Advocate, along with the help of community members, added a 21st Witness to honor Native women who have lost their lives due to domestic violence.

The objective of the Silent Witness Exhibit is to raise awareness in our communities about the extent of domestic violence and to help connect people with resources for ending the violence in their lives.

The Silent Witness Exhibit is a powerful tool which silently speaks to the hearts of individuals who witness it. The Exhibit should be displayed at locations where the silhouettes will be treated with respect and honor. Suggestions for locations include: libraries, courthouses, law enforcement offices, community colleges, post offices, and hospitals.

To schedule the exhibit, contact Maria at the Network office for availability at
Statewide: 1-800-230-1955
Reno, Sparks, Carson City: 828-1115
Email: mariak@nnadv.org

Then fill out and return the attached Silent Witness Exhibit Agreement by
Fax: 775-828-9911
or Mail:
NNADV
220 S. Rock Blvd., Suite 7
Reno NV 89502

When you receive the final contract signed both by you and a Nevada Network Against Domestic Violence representative, you will know that your Exhibit dates have been reserved.

Silent Witness Exhibit Agreement

(Please call regarding availability of exhibit)

The Nevada Network Against Domestic Violence agrees to make the Silent Witness Exhibit available to:

Organization Name: _____

Address: _____

City, State, Zip: _____

Contact Name: _____

Phone: _____ Fax: _____

Date(s) of Display: _____ Number of Figures: _____

Exhibit pick-up Date: _____ Drop-off Date: _____

WHERE Exhibit is to be displayed (if more than one location, please list): _____

By signing this contract, you agree to the following conditions:

- The figures will be handled carefully and reverently, as a memorial to each of the women murdered.
- A Silent Witness Initiative information packet will be provided upon pick up of the exhibit, and this information shall be made available to participants in all events where the Silent Witnesses appear.
- If a figure is broken or damaged, your organization will be financially responsible for repair or replacement.
- Pick up and transfer are your responsibility. You may move the figures with a large van or use a moving service. Contact NNADV for pick up and return instructions. You may share costs with the next sponsoring organization if the figures are moved directly to their site.

Sponsoring Organization Representative

Date

NNADV Representative

Date

Please return this agreement to:
NNADV, 220 S. Rock Blvd., Suite 7, Reno, NV 89502
(775) 828-9911 FAX

Nevada Network Against Domestic Violence **Silent Witness Exhibit**

Procedure for Pick-up and Return of Silhouettes:

All arrangements should be made with Maria Kies at the Nevada Network Against Domestic Violence at (775) 828-1115

1. Make sure you have filled out, signed, and returned the Silent Witness Exhibit Agreement to NNADV, and that your desired dates have been confirmed.
2. **BEFORE** you go to the storage space, you must **FIRST** come by the Network office at 220 So. Rock Blvd., Suite 7 in Reno (at the corner of Mill St. and Rock Blvd.), and pick up the unit key and gate key which you will need to get into A-American Self Storage. Our offices are open Mon. through Fri. 9a-5p.
3. Silhouettes may be picked up and dropped off during A-American Self Storage business hours, which are:
Mon. through Sat. 9a-6p
Sunday 9a-4p
4. Once you have the proper keys, follow the map to A-American Self Storage. At the front entrance of A-American you will need to enter the gate code so that you may take your vehicle through - **the gate code is *8281115***. The witnesses are in **building B, unit # B-71**.
5. A two-person crew is recommended to load the silhouettes, due to their size. *Please note: Silhouettes will be covered in canvas bags, and should be kept as such at all times during transportation. Please use care when handling.*
6. If **you are taking the entire** exhibit, it will not be necessary for you to return the keys to the Network Office until you drop off the silhouettes after your event. Just follow the pickup procedure when dropping them off, and return the keys to our office afterwards.
7. **If you are NOT taking the entire exhibit**, *you must come by the Network Office again after you have picked up the Silent Witnesses to return the keys so that others may exhibit the remaining silhouettes.* Then, follow the same procedure for dropping them off.



The 2005 Memorial Exhibit

The 2005 Memorial Exhibit is a traveling memorial honoring the 17 Nevada individuals who were murdered by their intimate partners during 2005. The exhibit includes 17 t-shirts that are red and bear the name and story of a murdered woman. An 18th shirt represents the uncounted women whose deaths were unreported or unacknowledged.

The objective of the 2005 Memorial Exhibit is to raise awareness in our' communities about the extent of domestic violence and to help connect people with resources for ending the violence in their lives.

The 2005 Memorial Exhibit is a powerful tool, which silently speaks to the hearts of individuals who witness it. The Exhibit should be displayed at locations where the shirts will be treated with respect and honor. Suggestions for locations include libraries, courthouses, law enforcement offices, community colleges, post offices, and hospitals.

To schedule the exhibit, contact the Network office for availability at
Statewide: 1-800-230 1955 - Reno, Sparks, Carson City: 828 1115
E-mail: mariak@nnadv.org

Then fill out and return the attached *2005 Memorial Exhibit Agreement* by Fax:
775-828 9911
or Mail:
NNADV - 220 S. Rock Blvd., Suite 7 - Reno, NV 89502

When you receive the final Agreement signed both by you and by a Nevada Network Against Domestic Violence representative, you will know that your Exhibit dates have been reserved. The 2005 Memorial Exhibit will then be mailed to you by the date specified on the Agreement. If you are located in or around the Reno/Sparks area, you may come by the Network office to pick up the Exhibit. Each 2005 Memorial Exhibit Kit will contain all the supplies you'll need to display the 18 t-shirts in a variety of ways: 20 black plastic hangers, 18 suction cups with hooks, 6 portable clotheslines (three t-shirts will fit on each line), 1 regular 50' clothesline, 40 regular clothespins, a package of 80 count straight pins, and two laminated signs explaining the Exhibit.

You will then be responsible for returning the 2005 Memorial Exhibit and all of the components of the Kit to the Network by the date indicated on the Agreement. You may mail it back to us or drop it off at the Network office.

2005 Memorial Exhibit Agreement

(Please call regarding availability of exhibit)

NNADV agrees to make the 2005 Memorial Exhibit available to:

Organization Name: _____

Address: _____

City, State, Zip; _____

Contact Name: _____ Email: _____

Phone: _____ Fax: _____

Date (s) of Display (s): _____

Pick-up Date/Date by which you need the Exhibit (please circle one): _____

Drop-off Date/Date by which you will mail the Exhibit back to us (please circle one): _____

WHERE Exhibit is to be displayed (if more than one location, please list): _____

By signing this contract, you agree to the following conditions:

- The shirts and all other materials included in the 2005 Memorial Exhibit Kit will be handled carefully and reverently, as a memorial to each of the individuals murdered.
- A list of contents of the Exhibit Kit will be included each time it is mailed out—please use this checklist to ensure the entire Kit is complete when preparing to mail it back to the Network.
- If a shirt or any component of the Exhibit Kit is broken damaged, or missing upon its return to the Network, or if the Exhibit is not returned by the date specified, you will be financially responsible for repair or replacement.

Sponsoring Organization Representative

Date

NNADV Representative

Date

Please return this agreement to:
NNADV 220 S. Rock Blvd. Suite 7, Reno, NV 89502

